



SRR & CVR GOVT. DEGREE COLLEGE

(Autonomous)

NAAC accredited with 'B+' Grade College

Machavaram, Vijayawada – 520 004, Krishna District.

Ph: 0866-2430060 Fax: 0866-2441092 Website: www.srrcvr.org Email: srrandcvr@gmail.com

PRINCIPAL : **Dr. Velaga Joshi**, M.A.(Phil.), M.A.(His), M.A. (MCJ), B.L., M.Phil., Ph.D.



INTERNAL QUALITY ASSURANCE CELL

DATE: 15/06/2017

The IQAC committee met in the Principals Chamber on 15-06-2017 at 3 pm with the Principal Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Discussion on progress of I year admissions.
2. Introduction of BA (History, Economics and Political Science) in Urdu medium
3. Discussion on commencement of classwork for III and V Semesters and time table preparation
4. Discussion on various Skill development courses/ Certificate courses that can be introduced during Academic year 2017-18.
5. Discussion on various Autonomous committees to be formed for smooth functioning of Autonomy granted to the college.

Resolutions:

1. It is resolved to improve the admissions in I year through Departmental in-charges for different undergraduate courses.
2. It is resolved to give wide publicity about BA in Urdu medium in press and appoint Contract/ Guest faculty to teach students in Urdu.
3. It is resolved to commence classes for III and V Semesters students by 20-06-2017 by preparing the time table in coordination with Academic committee.
4. It is resolved to conduct certificate courses in Android cell phone maintenance, Arabic language, Vermi composting, Medical coding and Lalitha Kalalu.
5. Resolved to form Academic Council, Autonomous Examination Cell, Finance committee, College members for Governing body. It is also resolved to get the University Nominees for Academic Council, Board of studies, UGC nominee for Autonomous body appointments.

Action Taken Report:

1. Each Department is given incharge of the admissions of one undergraduate group and Time table committee is formed.
2. 5 member Time table committee is formed with Incharge of Statistics department as Head.
3. Autonomous Committees are formulated and Dr. G Venkata Rao is appointed as Member Secretary of Academic Council, Sri P Srinivas as Controller of Examinations.



Dr M **Syam** babu
IQAC Coordinator



(Dr. Velaga Joshi)

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INTERNAL QUALITY ASSURANCE CELL

DATE: 07/07/2017

The IQAC committee met in the Principals Chamber on 07-07-2017 at 3 pm with the Principal Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Utilizing the services of Guest faculty.
2. Constitution various college level committees
3. Updating the college website
4. Starting certificate courses
5. Arranging invited talks, Field trips, student seminars
6. Arrange Student representative meeting
7. Progress of NPTEL Courses
8. Celebrate Kargil Vijay Divas during the month

Resolutions:

1. It is resolved to continue the services of Guest faculty who worked during 2016-17 and appoint new Guest faculty in accordance with workload so that classwork is not affected.
2. It is resolved to constitute various college level committees for smooth running of the College.
3. It is resolved to update the college website by In-charges of the departments with the help of Computer Science department.
4. It is resolved to start different certificate courses in different semesters in accordance with availability of resource persons and students convenience.


5. Departments are instructed to arrange at least one Guest Lecture and field trips in each semester. Recommended to arrange State/ National level Seminars in collaboration with different departments.
6. Resolved to instruct Student representatives to make student community be the part and parcel of various events to be conducted in the college and bring forth students problems to Head of the institution.
7. Mathematics Department informed that a Guest Lecture will be arranged during the month.
8. Resolved to conduct Kargil Vijay Divas during month of July in the college.

Action taken report:

1. Services of Guest faculty are continued.
2. Proceedings of different College committees are issued.
3. NPTEL courses are completed by students and staff and received certificates.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 02/08/2017

The IQAC committee met in the Principals Chamber on 02-08-2017 at 3 pm with the Principal Dr Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:


1. Celebration of Independence Day.
2. Participation of students in AP State Government programs for Special status.
3. Start the certificate course by Physics Department
4. Start conducting Virtual classes and share with other GDC's.
5. Seminar by Sociology Department
6. Arrangement of invited talks by Arts and Commerce Departments in month of August.
7. Conduct World Tourism day, Tanguturi Prakasam Pantulu Jayanthi and Telugu Basha Dinotsavam during month of August.
8. Swach Bharath in College Campus
9. Workshop for Chemistry students
10. State level exhibition of small enterprises.
11. Arrange medical camp to girl students

Resolutions:

1. Discussed about the Independence Day celebrations and finalized the arrangements.
2. Resolved to start Cell phone mechanism course for students to make them self-reliant after completion of the course.
3. Resolved to conduct the virtual classes by our staff and share their expertise with surrounding Government Degree college students.
4. Resolved to conduct Swach Bharath programs within the college as part of clean and green program.
5. Resolved to conduct Small enterprises exhibition by Social work students as part of practical training to MA (Social work) students.
6. Resolved to train the Chemistry students in preparation of Surf as part of real-time practical training.
7. Resolved to conduct medical camp for Girls in collaboration with Krishna District Medical department and Ayush Hospitals.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 03/09/2017

The IQAC committee met in the Principals Chamber on 03-09-2017 at 3 pm with the Principal Dr Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Conduct Awareness program by Sociology department in collaboration with Women and Child welfare industry.
2. Participate in Rashtriya Sankalp Diwas
3. Celebrate World Tourism Day
4. Conduct Faculty training program on Virtual class usage in Collaboration with RUSA.
5. Plan one Guest Lecture during the month.
6. Celebrate Teachers day
7. Encourage students to participate in Nava Bharath Nirman.
8. Conduct Freshers Day and Hindi Divas during month of September.
9. Plan to conduct National Seminars by Telugu and Chemistry departments.
10. Encourage students to participate in Inter Collegiate Swimming events to get selected for South India Inter University team.
11. Plan to provide earning opportunity to our students in need on part-time basis at Sri Kanaka Durga Ammavari Temple.


Resolutions:

1. Resolved to conduct Awareness program to say no to Child marriages.
2. Resolved to encourage students to participate in 2K Run during Rashriya Sankalp Diwas.

3. Resolved to conduct District level competitions in Essay, Elocution and painting competitions as part of World Tourism day celebrations.
4. Resolved to conduct Faculty training program on Virtual classes in collaboration with Iconma Private Ltd during the month as part of RUSA and IQAC activities.
5. Resolved to celebrate teachers day, Hindi diwas and conduct Freshers day during the month of September.
6. Resolved to conduct National Seminars by Physics, Chemistry, Commerce and Telugu Departments.
7. Resolved to train the students by Literary and cultural committee to participate in different competitions to be conducted as part of Nava Nirmana Deeksha.
8. Department of Physical Education department is urged to train the players for coming sports events.
9. Resolved to contact Higher Authorities of Kanka Durga temple to arrange earning opportunities for our students.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 10/10/2017

The IQAC committee met in the Principals Chamber on 10-10-2017 at 3 pm with the Principal Dr Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Conduct of Workshop on RTI and Cluster Electives
2. Conduct second Phase of Faculty training programme on Virtual classes
3. Conduct Field trips by the departments
4. Arrange Guest Lectures by the departments.
5. Participation in AP state Government event Sangam.
6. Conduct Swach bharaath in college premises and in Society
7. Train the College players for upcoming Sports events
8. Hands on training to Aquaculture students


Resolutions:

1. Resolved to conduct Workshops on RTI by departments in collaboration with IQAC.
2. Resolved to conduct II phase Faculty training on Virtual class rooms to give expertise on its usage.
3. Resolved to conduct Field trips and Guest Lectures by the departments during next two months.
4. Resolved to participate in SANGAM program
5. Resolved to carry out Clean and Green in college campus and Awareness on ODF in the villages by NSS Unit-I, II.
6. Resolved to train the players in by the Physical directors in Kabbadi, Handball, Net ball, Chess, Aquatic events so that they get selected for Inter University and National events.

7. Resolved to train B.Sc (Aquaculture) students in Aqua farming and Vermi composting.
8. Resolved to conducted different training programs to all students in their subject related skill trainings like Matlab, Python, Mushroom cultivation etc.
9. Train the students to participate in Literary and cultural events outside the college.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 25/10/2017

The IQAC committee met in the Principals Chamber on 25-10-2017 at 3 pm with the Principal Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Review of Internal examinations and marks distribution
2. Plan the Semester end examinations
3. Planning of Practical examinations and Paper setting models.

Resolutions:

1. Resolved to complete the second internal examination for students by end of month of October.
2. Controller of Examination committee briefed about the entry of internal marks division.
3. Reviewed and finalized the model papers as it is the examination conducted by the college for first Autonomous batch.

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INTERNAL QUALITY ASSURANCE CELL

DATE: 25/11/2017

The IQAC committee met in the Principals Chamber on 25-11-2017 at 3 pm with the Principal Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

4. Review of the procedures of conduct of semester end examinations
5. Appreciate the examination department
6. Reviewing the performance of students in Internal examinations
7. Preparations for SANGAM - 80 Years Alumni meet
8. Memorandum of understanding

Resolutions:

4. Appreciated all staff members for conducting first semester end examinations successfully for first Autonomous batch.
5. Controller of Examination and his committee is appreciated for their efforts and discussed the difficulties in the conduct of examinations for future.
6. Reviewed the performance of students in Internal and External examinations.

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INTERNAL QUALITY ASSURANCE CELL

DATE: 02/12/2017

The IQAC committee met in the Principals Chamber on 02-12-2017 at 3 pm with the Principal Dr Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Commencement of VI, IV and II Semesters
2. Conduct of Awareness program by Psychology department
3. Start e-waste program and enter into MOU
4. Conduct Mathematics Day
5. Conduct FDP on Cluster Electives
6. Plan for opening of Virtual class rooms
7. Plan for Field trips to Aqua farms
8. Celebrate National Consumers day
9. Participation of students in Krishna University events
10. Workshop on e-waste management

Resolutions:

1. Resolved to commence the classes for II, IV and VI Semesters in accordance with Academic calendar.
2. Resolved to conduct Awareness programs on Suicidal thoughts by Psychology department
3. Resolved to start e-waste collection program in our college by arranging e-waste bin as part of environmental protection.
4. Resolved to conduct Mathematics Day.

5. Resolved to conduct FDP on cluster electives by Chemistry and Economics departments in collaboration with IQAC.
6. Resolved to make preparations for Opening of Virtual classrooms by AP MHRD Minister.
7. Resolved to arrange field trip to aqua farms to B.Voc students.
8. Resolved to train our students for Youth festival to be conducted by Krishna University.
9. Resolved to conduct workshop on e-waste management.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 03/01/2018

The IQAC committee met in the Principals Chamber on 03-01-2018 at 3 pm with the Principal Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Agenda:

1. Involvement of Alumni in College students Delhi tour and issue about College land.
2. Participation in Janma Bhoomi and Sweep programs
3. Career guidance program
4. Workshop on under DRC platform
5. Field Visits by different departments
6. Youth Day celebrations
7. Participation in Krishna University Youth festival
8. Memorandum of Understandings with Centurion University and Siri Energies Private Ltd.
9. National Seminar by UGC and IQAC
10. Republic Day celebrations
11. NSS activities during the month
12. Yoga Sessions in the college
13. Encourage the students to participate in Literary and cultural activities

Resolutions:

1. Resolved to approach the Alumni for financial support for students Delhi tour.
2. Resolved that all students and staff should participate in Janma bhoomi and SWEEP Programs

3. Resolved that departments should plan for Field trips for II, IV and VI semester students.
4. Resolved that Literary and cultural committee should prepare the students for upcoming cultural and Literary competitions by University and college.
5. Resolved to prepare and implement the MOU's with NGO's.
6. Resolved to conduct one seminar under the aegis of UGC and IQAC.
7. Resolved to celebrate Republic Day
8. Resolved to conduct NSS activities during the month outside the campus.
9. Resolved to conduct Yoga Sessions in guidance of Economics and Physical Education.



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INTERNAL QUALITY ASSURANCE CELL

DATE: 05/02/2018

The IQAC committee met in the Principals Chamber on 05-02-2018 at 3 pm with the Principal Dr Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

AGENDA:

14. Involvement of Alumni in College students Delhi tour and issue about College land.
15. Awareness program on Fire accidents
16. Start No Vehicle Day in campus as part of Environmental protection
17. Career Guidance program
18. Conduct Virtual conferences with other colleges
19. Celebrate Abdul Kalam Jayanthi- World Students Day
20. Conduct DRC workshop
21. Conduct of Study tours
22. Arrange Guest Lectures
23. Arrange Job Drives
24. Celebrate College Anniversary, Matru Basha Dinotsavam, Hindi Divas
25. Conduct Sports events
26. Celebrate International Women's Day

RESOLUTIONS:

1. Resolved to approach Alumni for support for Delhi study tour of students.
2. Resolved to conduct Awareness program on Fire accidents.

3. Resolved to observe No Vehicle Day on Thursdays as part of Environmental awareness and protection.
4. Resolved to conduct Career guidance program and Job Drives through JKC platform.
5. Resolved to conduct Virtual classes to the students in GDC's of Krishna District.
6. Resolved to conduct DRC workshop in collaboration with other colleges in district.
7. Resolved to conduct study tours, Guest Lectures during coming two months.
8. Resolved to conduct College Anniversary, Hindi Divas and Matru Baha Dinotsavam and making necessary arrangements, competitions for coming Anniversary celebrations.
9. Resolved to arrange for different Sports events and celebrate International Women's Day.



Dr M Syam babu
IQAC Coordinator



(Dr. Velaga Joshi)
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 18/06/2018

The IQAC Committee met in the Principal's Chamber on 18/06/2018 at 3.00 pm with the Principal, Dr.Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Minute 1: *Discussion on progress of I year admissions.*

Resolution 1: it is resolved unanimously to improve the admissions and introduce more market oriented courses;

Minute 2: *Discussion on commencement of class work for III and V semester and time table preparation.*

Resolution 2: it is resolved unanimously to start class work for III and V semester students and academic coordination is instructed to prepare the time table within 4 days time;

Minute 3: *Discussion on assessment for getting ISO 9001:2015 Certificate and preparation of Standard Operating Procedures (SOPs).*

Resolution 3: it is resolved unanimously to go for assessment for getting ISO 9001:2015 Certificate. For this, all departments have to prepare Standard Operating Procedures (SOPs) for various activities;

Minute 4: *Discussion on conducting Board of Studies meeting for upgradation of III and IV semester syllabuses of various courses.*

Resolution 3: it is resolved unanimously to give free hand to all incharges of all departments to conduct BoS meetings and enrich the syllabi of various UG programmes with consulting Krishna University, Machilipatnam authorities;

(Dr. M. Srinivas)

IQAC- Coordinator

(Signature)

(Signature)
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken Report

1. Minutes of meeting dated 18/06/2018.

ATR

1. Formed admission 6 member committee under the coordination of Dr.P.Srinivas, Lecturer in Psychology; Formed 5 Member Time Table Committee under the leadership of Dr.M.Vijaya Kumar, Lecturer in Zoology;
2. Formed admission 8 member committee under the coordination of Dr.M.Syam Babu, Lecturer in Commerce for getting ISO Certificate.
3. Appointed Dr.G.Ventatrao, Lecturer in Chemistry as Academic coordinator for coordinating academic activities.


(Dr. M. Syam Babu)

IQAC- Coordinator





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The members of the IQAC team met on 09/07/2018 at 2.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:


1. Utilizing the services of guest faculty;
2. Constitution of various college level committees;
3. Biometric attendance - Uploading first year students' data;
4. Updating the college website;
5. Convene meeting with class representatives;
6. Starting of certificate courses
7. Arrangement of invited talks, guest lectures and seminars,

RESOLUTIONS:

1. It is resolved to continue the services of guest faculty who have got satisfactory results during AY 2017-18 and to engage new guest faculty if it is necessary in the needy departments so that the class work is not affected.
2. It is resolved to constitute various college level committees for smooth running of the College.
3. It is resolved to upload the first year students data for Biometric Attendance as early as possible.
4. It is resolved to update the college website and provide logins individually to the newly joined faculty to facilitate the uploading of relevant data in scheduled time.
5. It is resolved to request the student union to convene a meeting with the class representatives to upgrade the available facilities and student support services in the college.
6. It is resolved to request all departments to continue the Certificate courses which are approved in Academic council meeting held on 02/07/2018 in vogue as per their convenience for the academic year 2018-19.
7. It is resolved to arrange at least one guest lecture/ invited talk per semester by each department and also if possible arrange a National level seminar.


(Dr. M. Srinivasan)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

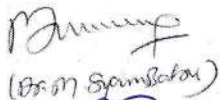
The members of the IQAC team met on 17/08/2018 at 4.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Convene meetings with parents;
2. Conduct of health check up and blood grouping to the students;
3. Provision of self defense techniques to girl students;
4. Encouragement of faculty members for research publications;
5. Encouragement faculty members applying MRPs;
6. Initiation for College MOOCs- Moodle site;
7. Research methodology to PG students;
8. Motivation to students for participating in various competitions; and
9. Encouraging the students and staff for admission into on swayam courses.

RESOLUTIONS:

1. It is resolved to convene meetings with parents to get feedback on college maintenance and on academic matters.
2. It is resolved to conduct general health checkup to the students, Also it is resolved to conduct blood grouping test and make a Blood Grouping information which is shared to need patients for donating blood.
3. It is resolved to council the girl students about self protection. In addition to that it is resolved to organize classes on Karate by inviting a master to the girl students.
4. It is resolved to encourage the staff members for their research papers publications in UGC approved journals and to present papers at National and international seminars and conferences.
5. It is resolved to encourage the staff for applying to minor research projects and major research projects.
6. It is resolved to start MooCs Moodle site for offering foundation courses to reach all students.
7. To inculcate the research attitude among the PG students it is resolved to conduct two classes per week on Research Methodology.
8. It is resolved to motivate the students for participating in the competitions conducted with in the college and in other colleges.
9. It is resolved to encourage the students and staff to register for online courses (Swayam) and monitor the successful completion of the registered courses.


(Dr. M. Sambathu)

IQAC- Coordinator



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The members of the IQAC met on 24/01/2019 at 3.00 PM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Arrangement of invited talks, guest lectures and seminars;
2. Conduct of one day workshop on "Accreditation of Institution by NAAC in Virtual Era";
3. JKC training and placements;
4. Utilizing MOODLE platform for curriculum designing, teaching and evaluation;
5. Review of preparation of E-Learning kit in Zoology and computer Science and the project works progression;
6. Review of I semester Results.
7. Preparation and updation of all academic records for Academic audit which will be conducted by officials appointed by Commissioner Collegiate Education, AP.
8. Conduct of Board of studies meeting to review and enrich syllabi for V semester of UG Courses.
9. Preparation of various records for conducting Governing Body Meeting for Academic years 2017-18 & 2018-19.

RESOLUTIONS:

1. It is resolved to request the incharges of the departments to organize some more invited talks, guest lectures and Seminars to motivate the students.
2. It is resolved to conduct one day workshop on "Accreditation of Institution by NAAC in Virtual Era" to the faculty members on 28th January, 2019 by inviting eminent resource persons. Dr.M.Syam Babu, lecturer in Commerce is appointed as organizing secretary for this workshop.
3. It is resolved to motivate the final year students to face the campus selections which are conducting in our college as well as in other institutions.
4. As nine faculty members are attended the training programme on OER content development, it is resolved to put more efforts for utilizing the MOOCS- MOODLE platform for curriculum design, teaching and evaluation.
5. It is resolved to speed up complete the preparation of E-Learning kit in Zoology and computer Science subjects which were financed by UGC-Autonomous funds. It is also resolved to review the progression of project works assigned to the final year students. For that taken information from department incharges about the number of batches formed. particulars of staff guiding the projects and the nature of projects the students chosen.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

6. It is resolved to appreciate the faculty members whose pass percentage of above 90 % among first semester students in various UG programmes.
7. It is resolved to update all academic records for Academic audit purpose by all departments. Academic Audit may be scheduled in the Month of February by Commissioner Collegiate Education, AP.
8. It is resolved to conduct of Board of studies meetings by all departments for review and enrich syllabi for V semester of UG Courses which must be suitable for development of Skill enchantment and market job oriented syllabi.
9. It is resolved to conduct Governing Body Meeting for Academic years 2017-18 & 2018-19 with the permission of Commissioner Collegiate Education, AP in coming month. For files management, it is resolved to appoint Smt. A. Roselind, Lecturer in English, Dr.R.Kameswari, Lecturer in Physics, Dr.M.Syam Babu, Lecturer in Commerce as committee members.


(Dr. M. Sambasiva)

IQAC- Coordinator





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15/02/2019


The members of the IQAC met on 15/02/2019 at 11.30 AM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Conduct of gender equity promotion programmes;
2. Conduct of National Science Day, Academic festival, College Annual Day, Inter University Sports meet, and Women's day;
3. Review of Internal Continuous Evaluation of students in all even semesters;
4. Any other points with the permission of the chair.

RESOLUTIONS:

1. As there are more than 45% of girl students in the college. It is necessary to conduct some programmes like Health & Hygiene, legal awareness. safety measures, importance of girls education etc. So it is resolved to organize more number of gender equity promotion programmes to girl students.
2. Due to the commencement of practical examinations from 28/02/2019, as per the Science Association resolutions it is resolved to celebrate National Science Day on 23-2-2019 instead of 28-2-19.
It is resolved to conduct academic festival on 07/03/2019.
It is resolved to conduct Inter University Sports meet with collaboration Krishna University.
It is resolved to conduct cultural competitions among faculty members and students in view of College Annual Day and Rs.28,000 was allocated for the sports and cultural competitions.
3. It is resolved to conduct Internal Women's Day on 8th March, 2019.
It is resolved to complete the Internal Continuous Evaluation of students in all even semesters by the first week of March, 2019.


(Dr. M. Srinivasan)

IQAC- Coordinator





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 12/04/2019

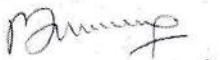
The IQAC team meeting was held under the chairmanship Dr.Velaga Joshi, principal on 12/04/2019 at 2.30 P M at Principal chamber to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Review the conduct of End semester Examinations for all even semester for AY 2018-19;
2. Evaluation of Annual Self Appraisal Reports of faculty members;
3. Preparation of IQAC Action Plan for the academic year 2019-20;
4. Preparation of Syllabus for new courses to be introduced during AY 2019-20;
5. Any other points with the permission of the chair.


RESOLUTIONS:

1. End Semester Examinations was going very smoothly. It is resolved to announce examination results within 30 days.
2. As per the instructions of the Commissioner of Collegiate Education, AP it is resolved to validate the self evaluated grade submitted by all lecturers based on the documentary evidences and by strictly following the conditions given in ASAR format.
3. It is resolved to announce the last working day for the AY 2018-19 is 16th April, 2019 and college reopening day is 6th June, 2019 for the AY 2019-20. It is resolved to meet the IQAC team when very is need and at the time of announcing results for the even semesters.
4. It is resolved to follow the CCE guidelines for framing syllabi for B.Sc (EATZC) 3 year UG programme.
5. It is resolved to get approval from the Krishna University for students admission through PG CET of University in M.A. (Telugu) and M.Sc (Physics) the two PG programmes which going to offer during AY 2019-20.


(Dr. M. Srinivasan)

IQAC- Coordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 03/06/2019

The IQAC Committee met in the Principal's Chamber on 03/06/2019 at 3.00 pm with the Principal, Dr. Velaga Joshi garu in the chair and the following minutes have been taken place. The following resolutions were presented and passed unanimously.

Minute 1: *Discussion on progress of I year admissions.*

Resolution 1: it is resolved unanimously to improve the admissions and introduce more market oriented courses;

Minute 2: *Discussion on commencement of class work for III and V semester and time table preparation.*

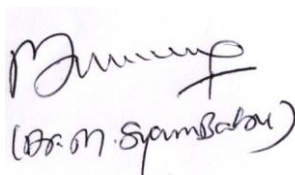
Resolution 2: it is resolved unanimously to start class work for III and V semester students and academic coordination is instructed to prepare the time table within 4 days time;

Minute 3: *Discussion on conduct of certificate courses like Python coding languages and other activities.*

Resolution 3: it is resolved unanimously to commence certificate course on Python Coding Languages from second week of June, 2019 and follow the best practices like No-Vehcal day and no Plastic use and Green Campus for AY 2019-20;

Minute 4: *Discussion on conducting Board of Studies meeting for upgradation of III and IV semester syllabuses of various courses.*

Resolution 3: it is resolved unanimously to give free hand to all incharges of all departments to conduct BoS meetings and enrich the syllabi of various UG programmes with consulting Krishna University, Machilipatnam authorities;


(Dr. M. Sambalaxi)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

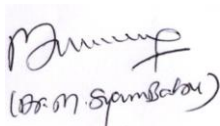
The members of the IQAC team met on 09/07/2019 at 2.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Utilizing the services of guest faculty;
2. Constitution of various college level committees;
3. Biometric attendance - Uploading first year students' data;
4. Updating the college website;
5. Convene meeting with class representatives;
6. Starting of certificate courses
7. Arrangement of invited talks, guest lectures and seminars,

RESOLUTIONS:

1. It is resolved to continue the services of guest faculty who have got satisfactory results during AY 2018-19 and to engage new guest faculty if it is necessary in the needy departments so that the class work is not affected.
2. It is resolved to constitute various college level committees for smooth running of the College.
3. It is resolved to upload the first year students data for Biometric Attendance as early as possible.
4. It is resolved to update the college website and provide logins individually to the newly joined faculty to facilitate the uploading of relevant data in scheduled time.
5. It is resolved to request the student union to convene a meeting with the class representatives to upgrade the available facilities and student support services in the college.
6. It is resolved to request all departments to continue the Certificate courses which are approved in Academic council meeting held on 02/07/2019 in vogue as per their convenience for the academic year 2019-20.
7. It is resolved to arrange at least one guest lecture/ invited talk per semester by each department and also if possible arrange a National level seminar.


(Dr. M. Sambasiva)

IQAC- Coordinator


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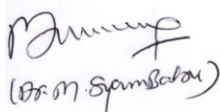
The members of the IQAC team met on 17/08/2019 at 4.30 PM at Principal chamber with Dr.Velaga Joshi, Principal in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Convene meetings with parents;
2. Conduct of health check up and blood grouping to the students;
3. Provision of self defense techniques to girl students;
4. Encouragement of faculty members for research publications;
5. Encouragement faculty members applying MRPs;
6. Initiation for College MOOCs- Moodle site;
7. Research methodology to PG students;
8. Motivation to students for participating in various competitions; and
9. Encouraging the students and staff for admission into on swayam courses.

RESOLUTIONS:

1. It is resolved to convene meetings with parents to get feedback on college maintenance and on academic matters.
2. It is resolved to conduct general health checkup to the students, Also it is resolved to conduct blood grouping test and make a Blood Grouping information which is shared to need patients for donating blood.
3. It is resolved to council the girl students about self protection. In addition to that it is resolved to organize classes on Karate by inviting a master to the girl students.
4. It is resolved to encourage the staff members for their research papers publications in UGC approved journals and to present papers at National and international seminars and conferences.
5. It is resolved to encourage the staff for applying to minor research projects and major research projects.
6. It is resolved to start MooCs Moodle site for offering foundation courses to reach all students.
7. To inculcate the research attitude among the PG students it is resolved to conduct two classes per week on Research Methodology.
8. It is resolved to motivate the students for participating in the competitions conducted with in the college and in other colleges.
9. It is resolved to encourage the students and staff to register for online courses (Swayam) and monitor the successful completion of the registered courses.


(Dr. M. Srinivasulu)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The members of the IQAC met on 24/01/2020 at 3.00 PM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss and take appropriate resolutions on the said agenda points. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

AGENDA Points:

1. Arrangement of invited talks, guest lectures and seminars;
2. Conduct of one day workshop on “Accreditation of Institution by NAAC in Virtual Era”;
3. JKC training and placements;
4. Utilizing MOODLE platform for curriculum designing, teaching and evaluation;
5. Review of preparation of E-Learning kit in Zoology and computer Science and the project works progression;
6. Review of I semester Results.
7. Preparation and updation of all academic records for Academic audit which will be conducted by officials appointed by Commissioner Collegiate Education, AP.
8. Conduct of Board of studies meeting to review and enrich syllabi for V semester of UG Courses.
9. Preparation of various records for conducting Governing Body Meeting for Academic years 2017-18 & 2019-19.

RESOLUTIONS:

1. It is resolved to request the in-charges of the departments to organize some more invited talks, guest lectures and Seminars to motivate the students.
2. It is resolved to conduct one day workshop on “Accreditation of Institution by NAAC in Virtual Era” to the faculty members on 28th January, 2020 by inviting eminent resource persons. Dr.M.Syam Babu, lecturer in Commerce is appointed as organizing secretary for this workshop.
3. It is resolved to motivate the final year students to face the campus selections which are being conducted in our college as well as in other institutions.
4. As nine faculty members attended the training programme on OER content development, it is resolved to put more efforts for utilizing the MOOCs- MOODLE platform for curriculum design, teaching and evaluation.
5. It is resolved to speed up complete the preparation of E-Learning kit in Zoology and computer Science subjects which were financed by UGC-Autonomous funds. It is also resolved to review the progression of project works assigned to the final year students. For that taken information from department in-charges about the number of batches formed, particulars of staff guiding the projects and the nature of projects the students chosen.



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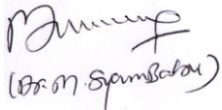
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

6. It is resolved to appreciate the faculty members whose pass percentage of above 90 % among first semester students in various UG programmes.
7. It is resolved to update all academic records for Academic audit purpose by all departments. Academic Audit may be scheduled in the Month of February by Commissioner Collegiate Education, AP.
8. It is resolved to conduct of Board of studies meetings by all departments for review and enrich syllabi for V semester of UG Courses which must be suitable for development of Skill enrichment and market job oriented syllabi.
9. It is resolved to conduct Governing Body Meeting for Academic years 2018-19 & 2019-20 with the permission of Commissioner Collegiate Education, AP in coming month. For files management, it is resolved to appoint Smt. A. Roselind, Lecturer in English, Dr.R.Kameswari, Lecturer in Physics, Dr.M.Syam Babu, Lecturer in Commerce as committee members.


(Dr. M. Spambabu)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15/02/2020

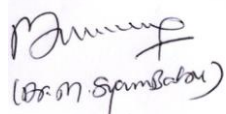
The members of the IQAC met on 15/02/2020 at 11.30 AM at Principal chamber with the Principal Dr.Velaga Joshi garu, in the chair to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Conduct of gender equity promotion programmes;
2. Conduct of National Science Day, Academic festival, College Annual Day, Inter University Sports meet, and Women's day;
3. Review of Internal Continuous Evaluation of students in all even semesters;
4. Any other points with the permission of the chair.

RESOLUTIONS:

1. As there are more than 45% of girl students in the college. It is necessary to conduct some programmes like Health & Hygiene, legal awareness. safety measures, importance of girls education etc. So it is resolved to organize more number of gender equity promotion programmes to girl students.
2. Due to the commencement of practical examinations from 28/02/2020, as per the Science Association resolutions it is resolved to celebrate National Science Day on 23-2-2020 instead of 28-2-20.
It is resolved to conduct academic festival on 07/03/2020.
It is resolved to conduct Inter University Sports meet with collaboration Krishna University.
It is resolved to conduct cultural competitions among faculty members and students in view of College Annual Day and Rs.28,000 was allocated for the sports and cultural competitions.
It is resolved to conduct Internal Women's Day on 8th March, 2020.
3. It is resolved to complete the Internal Continuous Evaluation of students in all even semesters by the first week of March, 2020.


(Dr. M. Sambasiva)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 16/03/2020

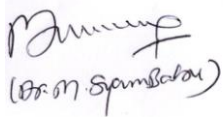
The IQAC team meeting was held under the chairmanship Dr.Velaga Joshi, principal on 16/03/2020 at 2.30 P M at Principal chamber to discuss on the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Announcement of Lockdown from March 18th, 2020 due to reporting of First Covid- 19 case in Vijayawada.
2. Postponement of Semester End Examinations which are scheduled in the Month of April, 2020.

RESOLUTIONS:

1. It is resolved to announcement of Holidays (Lockdown) from 18/03/2020 due to reporting of First Covid- 19 case in Vijayawada.
2. It is also unanimously resolved to postpone Semester End Examinations due to lockdown.


(Dr. M. Sambasiva)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 04/05/2020

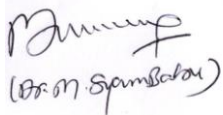
The IQAC team meeting was held under the chairmanship Dr.Velaga Joshi, principal on 04/05/2020 at 11.00 A.M through Zoom online meeting to discuss on the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Discussion on Online apps which is media to reach students in this Covid- 19 period.
2. Mode of conduct online teaching to complete the VI Semester IV semester and II Semester.
3. To conduct webinar by IQAC on Survival Strategies for Banking, Education, Pharma and Retail Sectors.
4. To conduct webinars by other departments.

RESOLUTIONS:

1. It is resolved to complete procurement of G- Suite account Google for online teaching and purchase of Zoom app for conduct of Webinars.
2. It is resolved to conduct online teaching classes for all semester for UG and PG students through Google meet in G- Suite and report in Google work sheet for monitoring by the head of the Institution.
3. It is resolved to give acceptance for webinar on Survival Strategies for Banking, Education, Pharma and Retail Sectors in coming week days.
4. It is also resolved to encourage other department for conducting webinars in coming months.


(Dr. M. Sambasiva)

IQAC- Coordinator


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 14/07/2020

The IQAC team meeting was held under the chairmanship Dr. Illa Ravi, Principal on 14/07/2020 at 11.30 A M at Principal chamber to discuss the agenda points and present and pass the following resolutions unanimously.

AGENDA Points:

1. Review the conduct of End semester Examinations for all even semester for AY 2019-20;
2. To review the status of online classes;
2. Evaluation of Annual Self Appraisal Reports of faculty members;
3. Preparation of IQAC Action Plan for the academic year 2020-21;
4. Preparation of Syllabus for new courses to be introduced during AY 2020-21;
5. Any other points with the permission of the chair.

RESOLUTIONS:

1. Resolved to conduct end semester examinations for even semester for AY 2019-20 for the second week of August, 2020.
2. As per the instructions of the Commissioner of Collegiate Education, AP it is resolved to validate through online the self evaluated grade submitted by all lecturers based on the documentary evidences and by strictly following the conditions given in ASAR format.
3. It is resolved to announce the last working day for the AY 2019-20 is 30th September, 2020 and follow the covid- 19 protocol.
4. It is resolved to accept the CCE orders to offer new courses and windup courses from-AY 2020-21

The New courses for the AY 2020-21

S.No	Name of Programme	Programme Code	Programme Specialization	Intake Capacity	Remarks
1	B.A.	108	Psychology (Honors)	30	New course
2	B.Com Honors	204	Finance & Accounting	30	New course



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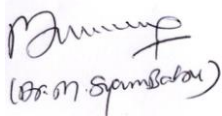
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INTERNAL QUALITY ASSURANCE CELL (IQAC)


3	B.Voc. Degree	205	Logistics Management	30	New course
4	B.Sc.	307	Computer Science , Statistics, Data Science	30	New course
5	B.Sc	308	Mathematics, Economics, Statistics	30	New course
6	B.Sc	309	Food Technology, Microbiology, Biochemistry	30	New course
7	B.Voc. Degree	315	Aquaculture Technology	30	New course
8	M.A.	1504	Counseling Psychology	30	New course

The windup courses from-AY 2020-21

S.No	Name of Programme	Programme Code	Programme Specialization	Intake Capacity
1	B.A.	104	History, Economics, Tourism & Travelism	30
2	B.A.	107	Anthropology, Public Policy, Economics	40
3	B.Com		Taxation	20
4	B.Sc.	305	Mathematics, Physics, Multimedia	60
5	B.Sc.	314	Aqua culture, Zoology, Chemistry (Embedded course)	30
6	M.A.	1503	Psychology	40
7	M.Sc.	1601	Mathematics	30
8	M.Sc.	1604	Physics	30
9	M.Sc.	1605	Botany	30


(Dr. M. Sambalaxi)

IQAC- Coordinator


22/6/20
PRINCIPAL
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(Autonomous)
Machavaram, VIJAYAWADA - 520 004



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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 31-10-2020 (D)

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 31-10-2020 at 10-30 am in mini conference hall with all the staff members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA POINTS:

1. Starting of offline classes after covid relaxations.
2. Conduct of Examinations and declaration of results.
3. Commencement of classes after completion of semester end exams
4. Formation of Committee to monitor smooth conduct of online and offline classes
5. Usage of LMS videos in online classes
6. Committee for Time table preparation
7. Documentation of Departmental activities
8. Updating the college website.
9. Conduct of Board of studies for new syllabus
10. Calculation of Workload
11. Recruitment of Guest faculty
12. Discussion on I year admissions.

Discussion points:

1. Discussed tentative date to conduct online classes from college premises using Digital class rooms, Virtual class rooms, Laptops, maintaining better internet connectivity in whole campus.
2. Discussed about smooth conduct of Sixth semester exams and release of VI semester results and backlog results.
3. Discussed adjustment of college timings while IV Semester exams are going on.
4. Discussed about the website structure and design.


5. Reviewed about departmental activities and conduct of online classes under covid conditions.
6. Discussed about inclusion of internships in undergraduate programs according to new education policy.
7. Discussed that notification date for I year admissions and instructed that APSCHE will be conducting online admissions. The process commences on November 2 and closed on November 30, 2020.

Resolutions:

1. It is resolved to conduct academic year 2020-21 from college from November 2, 2020 in online mode. Resolved to use LMS videos for online teaching.
2. Resolved to conduct classes for III semester in blended mode while exams are going on.
3. It is resolved to conduct offline classes from December 2, 2020 for all years.
4. It is resolved to appoint Class work monitoring committee under the headship of the Vice Principal Dr Suseela Rao.
5. Resolved to conduct 27 courses during the year 2020-21.
6. Resolved to form Time table committee to frame the time table to accommodate all the courses.
7. Resolved to appoint Guest faculty from December 1, 2020 onwards.
8. Resolved to document departmental activities and maintain related registers.
9. Resolved to update the website to dynamic website.
10. It is resolved to initiate the process of forming BOS committees and frame syllabus according new syllabus.
11. It is resolved to include the internship module in BOS.
12. It is resolved to calculate work load and frame the timetable.
13. Resolved to conduct exams for IV and I Semester examinations for previous batches.
14. Resolved to sanitize whole college before commencement of classes.
15. Resolved to complete the affiliation process of college.

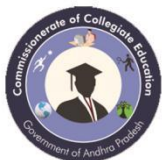


IQAC COORDINATOR



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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
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Date

IQAC MEETING DATED 16-11-2020 (D)

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 16-11-2020 at 12-40 pm in mini conference hall with all the staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

Conduct of Board of studies for the academic year 2020-21.

Discussion points:

1. Previous year standing rules and BOS members will be continued for present year.
2. Coverage of syllabus in view of COVID-19 conditions is discussed.
3. In the absence of specific nominees from University, it is discussed to conduct BOS with previous year nominees.
4. Discussed about the technical assistance for online classes.


RESOLUTIONS:

1. Resolved to conduct BOS in online/ offline mode in accordance with departments convenience.
2. Resolved that BOS can be completed with 2/3 members of the quorum.
3. It is resolved to complete 70% of existing or framed syllabus can be taken for examination due to COVID-19 conditions and the same resolution must be incorporated in BOS minutes with chair permission.
4. Resolved to conduct BOS for I and II semesters and can be slightly modified for III and V semesters with permission from Principal and Controller of examinations.
5. Resolve to engage Lab assistant for online classes from this month and draw the remuneration from CPDC funds on par with standing conditions.
6. It is resolved to conduct World Fisheries day on 21-11-2020.
7. Resolved to conduct world Aids day on 1-12-2020 by NSS units of the college.

ACTION TAKEN REPORT: (31-10-2020 meeting)

1. Sanitation of college conducted regularly from 2-11-2020.

2. Classwork monitoring committee is formed and started their work.
3. Time table committee is formed.
4. Classes are being conducted in blended mode.
5. Affiliation committee from Krishna University visited college on 9-11-2020.



IQAC COORDINATOR



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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
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Date

IQAC MEETING DATED 18-11-2020(D)

1

S.R.R. & C.V.R. Govt. Degree College (A), Vijayawada, Krishna Dt, A. P.
Resolutions of Staff Council

Agenda: Board of Studies (B. O. S.) Meetings : : A. Y. 2020- 2021

Present: Dr. Illa Ravi, Principal.

Date: 18- 11- 2020.

The Staff Council met on 18- 11- 2020 at 12- 40 PM in the Chairmanship of Dr. Illa Ravi, Principal, SRR & CVR G D C (A), Vijayawada. The following plans of action are discussed and resolved. The Staff Council resolved to:

1. To hold B O S Meetings for I and II Semesters, as per APSCHE Rules, and standing instructions, within a week, i.e., before 24- 11- 2020. During the unprecedented, existing consequences of COVID 19, the B O S of Semester II is also planned before hand now as the Academic calendar is disturbed, which led to this 2nd Semester's BOS also at this point of time. The departments can have B O S for III and V Semesters if they need, with 20 % adopted changes with the discretion of the Principal and Controller of Examinations (C O E).
2. To Record and Document the minutes of Department's B O S Specific Resolutions by conducting the B O S Meetings Online / Offline / Blended mode. To that extent, please reserve Meeting pass codes contacting IQAC for Google Meet.
3. To adopt APSCHE's Syllabus for the Subjects of all U. G. Courses given with any modifications, changes to the extent of 20 % . To retain Broader Unit Topics as they are, and only modifying the Sub Topics by 20 %.
4. To follow 3 hours time slot for Examinations as per the Governing Body's resolutions raising the previous time slot of 2 1/2 hrs to 3 hours. The Autonomous Question Paper Pattern 60 Marks for Theory Examination and 40 Marks for Internal Assessment is retained as it is.
5. To nominate the In- charge of Skill Development Courses (S D Cs) Mrs. G. Karuna Sri, Lecturer, Department of Commerce. The In- charge will further constitute the Members to facilitate, execute, implement the S D Cs successfully in Second Semester.
6. To nominate the In- charge of Life Skills Programmes, Mrs. V. Aruna Kumari, Lecturer, Department of English. The In- charge will further constitute the Members to facilitate, execute, implement the S D Cs successfully in the First Semester.

7. The In- charges are nominated as follows:

S No	Department	Name of the In- charge
1	B. VOC Degree	Dr. G. V. Swaroop Singh, Lecturer in Chemistry and the Team.
2	Data Science.	Mrs. P. Sailaja, Lecturer in Electronics.
3	Food Technology.	Mrs. S. V. Tahaseen, Lecturer in Bio Chemistry.
4	Computer Science & Computer Applications.	Sri T. V. Rambabu, Lecturer in Physics.
5	Psychology.	Sri M. Padmanabham, Lecturer in Public Administration.
6	Journalism.	Mrs. M. S. K. Krishna Jyothi, Lecturer in History.
7	Philosophy.	Sri M. Padmanabham, Lecturer in Public Administration.
8	Mathematics & Statistics	Mrs. K. V. Naga Lakshmi, Lecturer in Mathematics.
9	Micro Biology & Botany.	Mrs. D. Jyothi, Lecturer in Micro Biology.
10	Sociology	Mrs. B. S. Suneetha, Lecturer in Sociology (Contract Fac).
11	Urdu & Sanskrit.	Dr. K. Bala Krishna, Lecturer in Telugu.
12	Life Skills (I Sem) II Sem	Mrs. V. Aruna Kumari, Lecturer in English.
13	Skill Dev Courses II Sem I Sem	Mrs. G. Karuna Sri, Lecturer in Commerce.

8. To follow the Credits, Work load per week, Internals Break up, according to the Standing Instructions, APSCH's Guidelines, Governing Body's Resolutions and Examination Department's Instructions.

9. To take Department's Resolution to the extent of preparation of Question Paper by Offline or Online by way of M C Qs, as per the directions of the Principal and C O E, Examination Department, in case the COVID 19 doesn't subside at the time of the Semester End Examinations. The M C Qs pattern will be announced by the Examination Department.

10. The groups such as AZC, Anthropology and Public Policy, etc., can have B O S of further Semesters since they completed B O S for only I and II Semesters.

11. To emphasize the study of Text by the Students viz., An Article, Chapter, Text Book, a Reference Book, etc...As such in Syllabus the text reference has to be quoted immediately next to the Topic as below: This is in addition to the Bibliography.

L. Kameswari

IQAC COORDINATOR


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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 25-11-2020

Under the chairmanship of Dr Illa Ravi , Principal SRR & CVR Government Degree College (A), Vijayawada , members of IQAC constituted on 19-11-2020 in the Principal chambers.

Agenda:

- 1.Status of College activities till date for upcoming NAAC
- 2.Review on recommendations of previous NAAC cycle
3. Academic development of students

Discussion points:

1. Discussed about the college activities taken up till date which will be helpful in attaining better NAAC grade. All the members of IQAC have given inputs on it.
2. Recommendations of previous NAAC cycle are thoroughly discussed.

Resolutions:

1. Resolved to review and consolidate the college activities year wise for upcoming NAAC submission.
2. Resolved to concentrate on the Academic development of students.
3. Resolved to make JKC training compulsory for all the students.

L. Kameswari

IQAC COORDINATOR

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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 01-12-2020

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 01-12-2020 at 11-30 am in mini conference hall with all the staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Appointment of Guest faculty
2. Starting of offline classes according to CCE instructions

DISCUSSION POINTS:

1. Discussed the workload in different departments and needed Guest faculty
2. Discussed about the strength of students to be allowed to the college.

RESOLUTIONS:

1. Resolved to appoint Guest faculty in vacant posts.
2. Resolved to appoint Guest faculty in computer science department to promote the state of art computer skills in the students.
3. Resolved to allow 1/3 of student strength for offline classes and 1/3 of students for online classes according to Covid norms prescribed.
4. Congratulated M. Narismham who got selected for Republic day parade on 26-01-2021.

ACTION TAKEN REPORT:

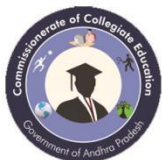
1. World Fisheries Day is conducted on 21-11-2020.

L. Kameswari

IQAC COORDINATOR

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Dr. Illa Ravi, Principal (FAC)
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Date

IQAC MEETING DATED 07-12-2020

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 07-12-2020 at 12-30 pm in mini conference hall with all the staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA :

1. Autonomy of Post graduate departments
2. Criteria for Guest faculty appointment and training
3. Quality check in the departments by In-charges of the department
4. Appointment of Admission committee
5. Identity cards for students

DISCUSSION POINTS:

1. Appreciated the efforts of Dr V Neeraja, Lecturer in Chemistry as Executive Council member of Krishna University in according permission for Autonomous status for Post graduate courses of the college.
2. Discussed the quality measures to be taken to improve academic activities in the departments by Head of the departments.
3. Discussed about the qualifications criteria, teaching capability for appointing Guest faculty.

RESOLUTIONS:


1. It is resolved that In charge of the departments should monitor quality instruction in respective departments.
2. Resolved to form "Schools of Discipline" in forth coming year.
3. Resolved to appoint Guest faculty against vacant posts.
4. Resolved to conduct induction program for newly appointed Guest faculty.
5. Resolved to conduct counselling and Bridge course for students willing to join in the college in first year under graduation.
6. It is resolved to form admission committee for all courses with each department being incharge of one Programme.

7. Resolved to issue identity cards for all students by month end.


8. Resolved to conduct Guest Lecture by Commerce dept, Chemistry dept, Mathematics day by Mathematics department, National Youth day in coming months.

ACTION TAKEN REPORT:

1. World aids day- Global solidarity on aids shared responsibility -NSS officers Dr Hariprasad and NSS students participated in the PLEDGE and RALLY conducted by district authorities. Quiz competition are conducted to students in collaboration with Krishna District Aids Society.



IQAC COORDINATOR



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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 23-01-2021

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 23-01-2021 at 11-30 am in mini conference hall with all the staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Issue of Identity cards to newly joined students and maintenance of Discipline.
2. Forming LMS material for Life skills and Skill development courses.

DISCUSSION POINTS:

1. Principal Dr Illa Ravi and staff Council appreciated the efforts of admission committee in smooth conduct of admission of first year students.

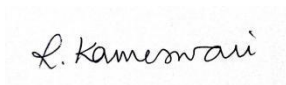
RESOLUTIONS:

1. It is resolved to stabilize regular academic work and maintain discipline in the college.
 2. It is resolved to form Identity card coordinating committee.
 3. It is resolved to issue identity cards to students by 31, January 2021 to all students.
 4. It is resolved to implement timetable and minimize the movement of students during class hours and monitor the discipline.
 5. It is resolved to complete content generation for LMS modules by LMS coordinators by 28 February 2021 as per CCE's instructions.
 6. It is resolved that departments will enter into functional MOU's with neighbouring colleges for Student exchange and Faculty exchange program.
 7. Resolved to conduct National voters day, Republic day Gandhiji Vardhanthi in this month.
- Resolved to send some of our faculty for training on content development (LMS) on Life skill courses and Skill development courses.


ACTION TAKEN:

1. Formed Admission committee.
2. Appointed Guest faculty against vacant posts for smoothing running of classes.
3. Mathematics department conducted Guest Lecture, Elocution competitions on Mathematics day.

4. College calendar is released on 1-12-2021 by CCE.
5. Issued identity cards to students by 31-12-2020.
6. Guest Lectures are arranged by Chemistry department.
7. National Youth day is celebrated on 12-01-2021.
8. Help line center is established in the college campus for online admissions in the second week of January.



IQAC COORDINATOR



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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
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Date

IQAC MEETING DATED 26-01-2021

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 26-01-2021 at 10-20 am in mini conference hall with all the staff members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA :

1. Review of CCE' s visit on 25-01-2021
2. Improvement of student attendance for offline classes of II and III years
3. Minor repairs for classrooms and corridors.
4. Academic quality measures.

DISCUSSION POINTS:

1. Discussed about CCE's visit to college on 25-01-2021.
3. Appreciated the efforts of admission committee in completing online admissions. Till date 700 admissions are completed.
4. Discussed about measures to improve attendance of II and III year students by monitoring the Biometric attendance.

RESOLUTIONS:

1. Resolved to issue identity cards through group counsellor.
2. Resolved to monitor student attendance . Resolved to observe the progression of students through there performance in Internals .
3. Resolved to do minor repairs for classrooms and corridors according to the suggestions of CCE.
4. Resolved to improve the English communication skills of the students to meet the present day demands of the world.
5. Resolved to preparation of PG timetable and accommodation of the classes by Dr M Syam Babu and Dr V Neeraja.

ACTION TAKEN REPORT:

1. National voters day and Republic day are celebrated. 2.Minor repairs in class rooms and corridors are done.

L. Kameswari

IQAC COORDINATOR

K. K. K.
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IQAC CHAIRMAN



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Dr. Illa Ravi, Principal (FAC)
M.A.(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 25-02-2021

Under the chairmanship of Dr Illa Ravi , Principal SRR & CVR Government Degree College (A), Vijayawada , members of IQAC met in mini-conference hall .

Agenda:

1. Data to be furnished for submission of NIRF 2020-21

Discussion Points:

1. The data required for submission of NIRF is elaborated by NIRF coordinator Sri TV Rambabu.
2. Discussed about the Publications in National and International Journals available with the departments.

Resolutions: It is resolved-

1. To collect the Journal publications of the faculty during the years 2019-20 and 2020-21.
2. Dr K Bala Krishna, Lecturer in Telugu will be in-charge for the data collection from Arts dept.
3. Dr D Rajya Lakshmi will be in-charge for the data collection from Language depts.
4. Dr M Syam Babu will be in-charge for the data collection from Commerce dept.
5. Dr V Neeraja will be in-charge for the data collection from Science depts.
6. It is resolved to submit the NIRF report in time by NIRF coordinator Sri TV Rambabu.

L. Kameswari

IQAC COORDINATOR

K. Ravi
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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 01-03-2021

Members of IQAC and Staff Council members convened in mini conference hall under the chairmanship of Dr Illa Ravi, Principal of the College to discuss and chalk out the plan for upcoming accreditation by NAAC committee.

Agenda :

1. Plan of action to prepare records needed for NAAC assessment in revised NAAC format
2. Sensitize the students about NAAC activities.
3. Collection of feedback from Stake holders
4. IT support for IQAC
5. Preparation of draft SSR
6. Formation of subcommittees for seven Criteria of NAAC
7. Plan to Conduct series of meeting to Staff Council and IQAC members on revised format of NAAC Criteria

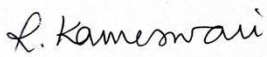
Discussion points:

1. Discussed about awareness about NAAC among the students and decided to involve the students in NAAC draft preparation.
2. Discussed the method of information flow from departments to IQAC
3. Discussed about the time lines for NAAC and Autonomy.

Resolutions: It is resolved that:

1. Department in-charges have to hold departmental meetings and sensitize the staff of the department for upcoming NAAC. Departments in turn have to sensitize the students.
2. Academic Council and IQAC team should work in coordination for NAAC
3. Department in-charges should get ready with additional inputs, changes in Syllabus, semester plan to improve college performance for all seven NAAC criteria.
4. Department in-charges update their Departmental profile, individual profiles and student profiles from 2016-17 onwards.
5. Department in-charges should collect Curricular feedback, student feedback, and other stake holder's feedback.
6. Group counsellors should collect student data for all three years for Student satisfaction survey.
7. GDC, RJY will be the mentoring college for our college for upcoming NAAC submission.

8. Preparation for NAAC is time bound activity and rough SSR should be prepared by end of 2021.
9. Heads for different Criteria are marked from IQAC team members. Criterion heads have formed subcommittees to fulfil the requirements of seven Criteria.
10. Series of meetings will be held for Staff Council members and IQAC members from 7 th April to 15 th April on different Criteria by the Criterion in charges.
11. IQAC and NAAC Core committee with Dr R Kameswari, Dr DSVSB Subrahmanyam, Dr M Koteswara Rao, Dr M Syam Babu , Sri TV Rambabu will be coordinating with the Principal for upcoming NAAC submission.
12. Criterion heads will be posting templates of data to be collected in IQAC whats app group. Departmental heads should complete the templates with data and upload it to srrnaac@gmail.com along with documentation.



IQAC COORDINATOR



PRINCIPAL (Rao)
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA-520 004.

IQAC CHAIRMAN



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

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Dr. Illa Ravi, Principal (FAC)
M.A(Phil.), M.Phil., Ph.D

Date

IQAC MEETING DATED 17-03-2021

IQAC meeting was held under the chairmanship of Dr Illa Ravi , Principal on 17-03-2021 at 3-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Academic council meeting
2. Constitution of Academic council committees
3. Question paper model for Life skill and Skill development courses
4. Remunerations for BOS

DISCUSSION POINTS:

1. Discussed about the tentative date for Academic council.
2. Discussed about the marks distribution and model paper for LSC, SDC courses
3. Recommended to prepare BOS bills according to previous formats and submit after completion of BOS for approval and payments.
4. As per the letter from Krishna University dated 22-02-2021, three members are nominated as University representatives for a period of 3 years, Prof V Venkata Ramu, Dr M Koteswara Rao, Dr M Suseela.
5. Informed that Industrial expert, Educationist, Commercial enterprise representative, Expert in law will be part of Academic council.

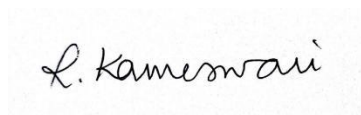
RESOLUTIONS:

1. It is resolved to conduct Academic Council meeting on 22-03-2021 and same to be informed to Council members and acceptance has to be taken.
2. Resolved to make ready BOS related files and Registers for Academic Council meeting.
3. It is resolved to have uniform model paper for all Life skill courses and Skill development courses.
4. Model paper consists of 10 choice questions out of which 5 questions can be answered with weight age of 10 Marks each.
5. Resolved to submit Department time tables and individual time tables to Principals chair.


6. Resolved to complete admission process of First year students in collaboration with office and staff.
7. Remunerations for University representatives, Subject experts , Industrial experts for offline presence and online presence are decided.
8. Resolved to meet the expenses of Academic council meeting can be met from UGC interest/ UGC Autonomous funds/College funds.

ACTION TAKEN REPORT:

1. College timings changed to 10 am to 5 pm from 15-02-2021.
2. Furniture is repaired and remodeled.
3. National Science day on 26-02-2021, Awareness program on Drugs by NSS on 26-02-2021, Awareness on RTI act on 06-03-2021, Best practice Lab to School by Botany dept on 27-02-2021, Blood grouping and blood donation by NSS 17-03-2021 are conducted.



IQAC COORDINATOR



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Machavaram, VIJAYAWADA-520 004.

IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, B.A., B.Ed., M.A.

Principal

Date: _____

IQAC MEETING DATED 28-09-2021

Under the Chairmanship of Dr K Bhagya Lakshmi , Principal of the College, meeting regarding IQAC activities was held in Principals chamber with IQAC coordinator and Assistant IQAC Coordinator.

Agenda:

1. Formation of new IQAC committee
2. Formation of various committees for good governance.
3. Invite resource persons to prepare SSR and IQA draft copies.

Discussion points:

1. Discussed about the experience of newly transferred staff and existing staff regarding NAAC preparation.
2. Discussed about the faculty suitable for different committees of College for good governance with there experience and expertise.

Resolutions:

1. It is resolved to form new IQAC committees for seven Criteria in the view of transfers and posting by CCE, as many members of Old IQAC committee are transferred.
2. It is resolved to constitute various committees for good governance in college wrt administrative, academic and student support.
3. It is resolved to invite resource persons experienced in SSR and IQA preparation once rough draft of SSR of the college is prepared.

L. Kannanmai
IQAC COORDNATOR

Allexant
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc. M.Phil. Ph.D.

Principal

Date

IQAC MEETING DATED 28-09-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 28-09-2021 at 12-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Conduct of Board of studies meetings.
2. Status of Admissions.
3. Commencement of 2021-22 academic year classes.
4. Formation of Group Counsellor s.
5. Induction program of Lecturers.

DISCUSSION POINTS:

1. Staff Council members cordially welcomed the newly transferred Principal Dr K Bhagya Lakshmi in recent transfers.
2. Discussed about the modes to concentrate on admissions.
3. Discussed about the norms of workload calculation.
4. Principal inquired the procedures followed in attendance monitoring and maintenance of academic registers.
5. Instructed the in-charges of the department to submit work load particulars by 29-09-2021.
6. Principal instructed that all academic registers should be submitted by 5th of every month for Principal's signature.
7. Instructed that the department action plans should be submitted by month end and prepare Master time tables, Departmental time tables.

RESOLUTIONS:

1. Resolved that each department will take up one group for admissions and process the whole admission process for the group.
2. Resolved that department in-charges should finalize department timetables and individual timetables and upload the same in OTLP app introduced by CCE.

3. Resolved that Group counselors will consolidate the students attendance monthly.
4. Resolved to maintain college timings from 10 am to 5 pm.
5. Resolved to prepare action plans of departments and submit it to IQAC.
6. Resolved that all types of leaves , activities should be processed through department in-charges.
7. Resolved to post the academic activities in academic group.
8. Resolved to commence offline classes for all semesters from October 1 2021.
9. Resolved to commence Semester end exams from 5 th October and complete all exams by month end.
10. Resolved commence II semester exams from 20 October 2021.
11. Resolved to appoint in-charges for Life skill Courses and Skill development courses.
12. Resolved to conduct BOS of SDC and LSC courses along with core subjects by concerned departments.
13. Resolved to allot the classes for faculty as Group counselors.
14. Resolved to give second chance for attempting internal exams on valid reasons due to Covid breakdowns.
15. Resolved to insist students to wear identity card and uniform without fail.
16. Resolved to have dress code to faculty - saris for women faculty and shirt and trousers to men faculty.
17. Resolved to update website through Computer science department.
18. Resolved to include Medical Lab technology syllabus preparation along with Biochemistry BOS.
19. Resolved to conduct Gandhi Jayanthi, Literary and cultural activities, Clean and Green program, Competitions to students.

ACTION TAKEN REPORT:

1. Admission campaign is conducted from 24-08-2021 to 3-09-2021.
2. Telugu Basha Dinotsavam online webinar by Telugu dept on 28-08-2021, World Tourism day on 25-09-2021, Teachers day 05-09-2021 and on are conducted.

R. Kameswari
IQAC COORDINATOR

M. Srinivas
PRINCIPAL



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.
Principal

Date

IQAC MEETING DATED 1-10-2021

IQAC meeting is convened at 10 am on 1-10-2021 by the IQAC Chairman Dr K Bhagya Lakshmi with IQAC and Assistant IQAC coordinator regarding due dates of NAAC Submission.

Agenda:

1. NAAC due date
2. Quantitative and Qualitative metrics of NAAC Criteria.
3. Introduction about the College to newly recruited and transferred faculty
4. Allotment of Lecturers Criterion wise

Discussion points:

1. Discussed about NAAC and Autonomy due dates and readiness of college for submissions.
NAAC status holds up to March 2022
2. Discussed about quantitative and qualitative metrics.

Resolutions: Resolved to

1. Tentatively to submit IQA before Jan 31, 2022.
2. Plan meetings to create awareness on NAAC criteria to newly recruited faculty.
3. Conduct staff meetings to newly recruited and transferred to our college and give opportunity to "Know our college"
4. Finalise Criterion wise faculty allotment.

R. Kameswari
IQAC Coordinator

[Signature]
IQAC Chairman



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.
Principal

Date

IQAC MEETING DATED 08-10-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 08-10-2021 at 12-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. UG , PG programme for the year 2021-22
2. Class work for III and V semesters.
3. Student strength in all programme's for the academic year 2021-22
4. Teaching pedagogy module for academic year 2021-22.

DISCUSSION POINTS:

1. Reviewed the courses, intake, strength to all the staff existing and newly joined.
2. Discussed about the pedagogical tools to be applied to focus on students.

RESOLUTIONS:

1. Resolved to attain A grade in upcoming NAAC cycle following the joining of new lecturers on transfer.
2. Resolved to use skill based curriculum, Infrastructure, technology, well equipped staff to reach expected output in the students like confidence, employ-ability skills, positive attitude and leadership qualities in the students. Resolved to meet the objectives of Academic, pedagogical, evaluation processes.
3. Resolved to collect feed back by the IQAC team.
4. Resolved to follow NAAC criteria and negotiate the departments towards success.
5. Resolved to start certificate programs in foreign languages.

ACTION TAKEN REPORT:

1. Admissions of one group is allotted to one department.
2. All departments submitted department action plan and time tables.
3. Group counselors proceedings are given.

4. Gandhi Jayanti, Gurram Jashua Jayanti, celebration of Hindi divas, participation of students in cultural events are completed.
5. Clean and Green program is also initiated.
6. Physics dept conducted science day celebrations.

R. Kamurwan
IQAC COORDINATOR

[Signature]
PRINCIPAL



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Dr. K. Bhagya Lakshmi, M.Sc. M.Phil. Ph.D.

Principal

Date

IQAC Meeting DATED 08-10-2021

Under the chairmanship of Dr K Bhagya Lakshmi meeting regarding Criterion committees is held with IQAC coordinator and Assistant IQAC Coordinator.

Agenda:

1. Finalisation of Criterion members
2. Faculty awareness programs
3. Feed back on Syllabus and faculty
4. Student Counselling format

Discussion points:

1. Discussed the format, number of faculty in each Criteria needed.
2. Discussed about the awareness among faculty on new NAAC submission format.
3. Discussed about status of feedback and its analysis.
4. Students Counselling formats

Resolutions:

1. Criterion wise committee members are finalized with one architect in each Criteria.
2. Resolved to conduct faculty awareness programs on different criteria.
3. Resolved to take Lecturer level and student level feedback on syllabus.
4. Resolved to collect feedback on faculty by IQAC team.
5. Resolved to collect Standard student counselling formats from the students for 2020-21 and 2021-22 batch and analyse the profile through Group counsellor.

R. Kamarnani

IQAC Coordinator

M. S. S. S. S.
IQAC Chairman



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

IQAC MEETING DATED 20-10-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 20-10-2021 at 2-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Time tables for III and V Semesters
2. II Semester End exams
3. Introduction of newly joined lecturers on transfers.

DISCUSSION POINTS:

1. Newly recruited and regular staff joined on transfer are introduced to all .

RESOLUTIONS:

1. Resolved to start the II Semester end exams from 21-10-2021 by following and implementing all examination procedural initiatives during the examinations and invigilation.
2. Resolved to complete the uploading of III and V semester time tables by Group counselors by 22-10-2021.
3. Resolved to follow up and expedite the balance fee payments by students through Group counselors.
4. Resolved to conduct Anti drug awareness program.

ACTION TAKEN REPORT:

1. Announcement of foreign language courses is done.
2. College started conducting assembly for students once in week.

R Kamravan
IQAC COORDINATOR

K. Bhagya Lakshmi
PRINCIPAL



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

IQAC MEETING DATED 22-10-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 22-10-2021 at 2-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Guidelines for Sports persons in year end examinations.
2. Course affiliation orders.
3. Update of Lecturers profile in website.
4. Fee collection from II and III year students.

DISCUSSION POINTS:

1. Discussed about the guidelines for sports persons regarding attendance and exams and concessions that can be given.
2. Instructed that all departments should hold the copies of affiliation orders of University for their courses.


RESOLUTIONS:

1. Resolved to treat National and International Archer Mr Dhiraj as special case, and write letter to RJD and University to give permission for him to write sixth semester exams which could not be completed due to training and tournaments.
2. Resolved to frame guidelines for sports persons and get approval in Academic Council and get ratified in Governing Body.
3. Resolved to update website with faculty profiles in uniform format.
4. Resolved to collect the fees of II and III year students by group counselors received by the students in their mothers accounts. And submit the same in the office.
5. Resolved to maintain confidentiality of college matters while sharing in college whats app groups.
6. Resolved to conduct International mole day, Awareness on Central University exams and start Faculty forum Lectures.

ACTION TAKEN REPORT:

1. II Semester classes commenced on 21-10-2021.
2. Anti Drug awareness program is conducted by Political science dept.


IQAC COORDINATOR


PRINCIPAL



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

IQAC MEETING DATED 23-10-2021

IQAC committee meeting is conducted under the chairmanship of Dr K Bhagya Lakshmi with Criterion wise heads and their committee in Principals chamber.

Agenda:

1. Time lines for SSR and IQA submission
2. Information on activities briefly conducted in college till date.
3. Creation of whats app groups for IQAC as well as individual Criterion mails
4. Start the Faculty forum
5. Posting of college activities in college website
6. Departmental Action plans
7. Revival of facebook account of the college
8. Creation of individual YouTube channel, blogs for college, departments

Discussion points:

1. Discussed about tentative timelines for SSR and IQA submission with Criterion members after informing them due date for NAAC.
2. IQAC coordinator briefed the IQAC committee members about different activities conducted in college till date.
3. Discussed the way of communication between IQAC committees and staff in-charges.
4. Discussed about the data available on college website and urged to convert it to dynamic website through vendor.
5. Discussed about presence of departments on social media and status of recorded lessons during pandemic time.

Resolutions:

1. It is resolved to create a separate Whats app group for NAAC with committee members and Department in charges.
2. Resolved to create separate mails for each criterion and collect the data key indicator wise from departments through these mails.
3. Resolved to post data of activities conducted in college till date in college website once they are finalized by criterion heads.
4. Resolved to collect the department Action plans from departments for present academic year through Academic council and chalk out the college action Plan.

5. Resolved that individual staff, departments can create there individual You tube channels or blogs.

R Kameswari
IQAC COORDINATOR

W. Srinivas
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.
Principal

Date

IQAC MEETING DATED 01-11-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 01-11-2021 at 1-45 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Commencement of classes III semesters
2. Commencement of PG III semester classes

DISCUSSION POINTS:

1. Discussed about the charges that can be collected from using our play ground, Mini-conference hall, skating ground.
2. Status of syllabus preparation for BOS is inquired.

RESOLUTIONS:

1. Resolved to commence III semester classes of UG and PG on 1-11-2021.
2. Resolved to complete BOS meetings once permission from University is obtained.
3. Resolved to collect rental charges from users (from outside) of play ground, Mini conference hall, Room No.208 and from Skaters association.
4. Resolved to allocate Rs 5 lakhs to complete Semi completed new building so that remaining amount can be collected from Donors.
5. Series of Awareness programs, Guest Lectures, Field Trips, Career Guidance, Soft skill training to students, National Education day, National Minority day, MOU's for Computer Science dept, JKC, WEC activities, sports activities are planned for month of November 2021.

ACTION TAKEN REPORT:

1. Competitions on the eve of International mole concept day are conducted.
2. Awareness on Gate way to Central Universities is conducted.
3. Faculty Forum talk is given by KLC Devi.

R Kamrmai
IQAC COORDINATOR

[Signature]
PRINCIPAL

REGISTRATION

DISCUSSION BOARD

DISCUSSION BOARD

DISCUSSION BOARD

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2018-19 COLLEGE DEGREE COLLEGE





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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.
Principal

Date

IQAC MEETING DATED 15-11-2021

A review meeting is conducted by IQAC under the chairmanship of Dr K Bhagya Lakshmi with In charges of the departments and Criterion members regarding data collection and criterion wise information required.

Agenda:

1. Criterion wise data position
2. Website status
3. Department profiles, Staff profiles updating

Discussion points:

1. Verified the data submitted by departments to Criterion heads and yet to be submitted and corrections are discussed.
2. Status of college website with previous data has to be updated. So, website in-charge from computer Science dept is needed.
3. Department in-charges expressed doubts about data collection formats in certain Criteria.
4. Discussed about the student data needed for Criteria-II and finalized to be collected from Office and examination cell in required format.

Resolutions: Resolved to:

1. Update college website.
2. Conduct staff meetings from 16-11-2021 to clarify the doubts about data collection for all criteria by Criterion heads.
3. That 3 Criterion heads will explain the data formats that should be submitted by departments in each review meeting.
4. Collect data from individual faculty for Criterion-III .
5. Resolved to form separate committee for Criterion-IV
6. Collect Criterion V progression from departments.
7. Complete Criterion VI by internal audit of departments.
8. Collect data for Criterion-I by departments.

R Kameswari
IQAC COORDINATOR

[Signature]
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.

Principal

Date

IQAC MEETING DATED 16-11-2021

Review meeting on NAAC work is conducted by IQAC for all staff members of the college under the Chairmanship of Dr K Bhagya Lakshmi, Principal of the college.

Agenda:

1. Criterion-wise Analysis
2. Clarification about Data templates to be filled

Discussion points:

1. Criterion-I Head Dr K Sudhakar Rao presented and explained its templates. He instructed that certificate courses should be duration of 30 hours minimum.
2. Criterion-II Head Sri J Nageswara Rao briefed on Criteria-II templates. Explained importance of demand ratio and Student Satisfaction Survey.
3. Criterion-III Head Dr Malyadri explained the importance of MOU's , consultancy work and extension activities.

Resolutions:

1. It is resolved to complete collection of Criterion-I data by 20-11-2021.

R. Kameswari
IQAC COORDINATOR

Bhagya Lakshmi
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.

Principal

Date

IQAC MEETING DATED 22-11-2021

A review meeting on NAAC Criteria is conducted for all the teaching staff under the Chairmanship of Dr K Bhagya Lakshmi, Principal of the College.

Agenda:

1. Review of Criterion-I data Collected
2. Starting data collection of Criterion-II
3. Briefing of Criterion-IV, V, VI

Discussion points:

1. Pending departmental data for Criterion-I is discussed with the concerned departments.
2. Mapping of CO's, PSO's and PO's is explained by Criterion-I Head Dr K Sudhakar Rao.
3. Criterion-I coordinator briefed the data submitted by departments and pending departments.
4. Format of submission for data of students, Remedial classes, Bridge courses etc. is discussed.
5. Pending data from Office, Library and Physical education dept. is discussed by Criterion-IV Head Dr K Sujatha.
6. Criterion-V Head Sri K Ashok called for students Progression, Free ships and scholarships from departments.
7. Criterion-VI Head Smt K Sucharitha called for information on e-governance in administration and academics. She called for data of FDP's, RC, OC's, Short-term Courses, collaborations from departments.

Resolutions:

1. Resolved to complete Criterion-I and II data submission by 30-11-2021.

L. Kameswari
IQAC COORDINATOR

[Signature]
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

IQAC MEETING DATED 24-11-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 24-11-2021 at 12-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. Work done statements
2. Classrooms - Accommodation
3. Gorumudda best practice
4. Introducing English paper in 4 semester

DISCUSSION POINTS:

1. Discussed about the time slots for BA, B.Com, B.Sc and PG courses to adjust existing classrooms for all the programmes offered.
2. Discussed about possibilities after restarting Gorumudda programme.
3. Discussed and finalized the increase in examination fee .

RESOLUTIONS:

1. Resolved to share the expenditure of TLP app on instructions of CCE.
2. Resolved to follow three slots from 29-11-2021 to accommodate all programme's. Student slot-I-8am to 1 pm, Student slot-II-12am to 5 pm. The same will be taken to the notice of CCE .
3. Resolved that college working hours are 10 am to 5 pm. Stay hours for faculty are 10 am to 5 pm.
4. Resolved to continue GORUMUDDA scheme for students in morning session as in previous times. Funds will be raised from donations of faculty and philanthropists.
5. Resolved to approve "English for competitive examinations" paper in fourth semester.
6. Resolved to enhance examination fees to Rs 650/ from Rs.500/.
7. Resolved to conduct Faculty forum, Career guidance, start certificate courses, awareness programs, Constitution day, activities for Specially challenged students.

ACTION REPORT:

1. Conducted Awareness programs-3, Guest Lectures-2, Field trips -2, started certificate course in Hardware and Networking, MOU's with Certy box, Youth for Jobs, Kabbadi tournament, Career guidance program, Soft skills training by APITA for students.

R Kameswari
IQAC Coordinator

Allexand
IQAC CHAIRMAN



S.R.R. & C.V.R. GOVT. DEGREE COLLEGE

(Autonomous)

NAAC accredited with 'B+' Grade

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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.
Principal

Date

IQAC MEETING DATED 03-12-2021

IQAC meeting was held under the chairmanship of Dr K Bhagya Lakshmi , Principal on 03-12-2021 at 12-00 pm in mini conference hall with staff council members to discuss agenda points and present and pass the following resolutions unanimously.

AGENDA:

1. College timings- adjustment of slots.
2. Proposal for restarting GORUMUDDA best practice.
3. NAAC procedures.

DISCUSSION POINTS:

1. Discussed and finalized to give 10 minutes break between classes for afternoon students.
2. Instruct students to compulsorily wear id cards and uniforms.
3. Department in-charges are instructed to comply with department activity plans.
4. Principal mam hastened departments complete the data for NAAC criteria for upcoming NAAC.

RESOLUTIONS:

1. Resolved to allot stipulated hours for LSC's and SDC's in the time table and inform the students.
2. Resolved to initiate GORUMUDDA from January 2022
3. Resolved to upload class data in OTLP app without fail.
4. Resolved adjust classes to other staff members when staff are on leave.
5. Resolved to conduct World soil day, National farmers day, Faculty forum, Sports events, Invited talks, training to students, Space week celebrations, health camp.

ACTION TAKEN REPORT:

1. Gorumudda best practice continuation started in the college.
2. Conducted awareness programs on HIV aids, Voting, Certificate courses in Hardware and Networking, German and Arabic languages started.
3. Career guidance and competitions for Specially challenged students was conducted.

R Kommarani
IQAC Coordinator

[Signature]
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.
Principal

Date

IQAC MEETING DATED 03-12-2021

IQAC review meeting is conducted under the guidance of IQAC chairman Dr K Bhagya Lakshmi for all the departmental in-charges in mini conference hall.

Agenda:

1. Status of Criteria-1
2. Status of Criteria-2
3. Data collection points from Criteria-3 and Criteria-4

Discussion points:

1. Mapping of PO's, PSO's and CO's is thoroughly discussed by Dr K Sudhakara Rao, Criteria-I in-charge with departmental in-charges.
2. Collection of data for Criteria-2 and incomplete data is discussed by Sri J Nageswara Rao, Criteria-II in-charge with departmental in-charges
3. Criterion-3 in-charge Dr Malyadri enquired about the seed money, fellowships, research projects completed and Research guides of the college and ongoing students with them.
4. Dr Malyadri discussed about the application status of the Research cell and guideship with Krishna University.
5. Dr K Sujatha discussed about the infrastructure data needed from the departments.
6. Floor is opened for discussion between Department in-charges and Criterion heads.

Resolutions:

1. It is resolved to fasten the submission of data by departments for Criteria-III and IV tentatively by 11-12-2021.
2. It is resolved to pursue the matter of Research centre and guideship's for staff of the college with PG departments with affiliating Krishna University.
3. It is resolved to complete the upload of data for Criteria-1 and 2 and start uploading data for Criteria-3 & 4.

R. Kamernai
IQAC COORDINATOR

Bhagya Lakshmi
PRINCIPAL



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Dr. K. Bhagya Lakshmi, M.Sc. M.Phil. Ph.D.

Principal

Date

IQAC MEETING DATED 04-12-2021

A review meeting on NAAC data collection status was conducted with Department of Chemistry under the chairmanship of Dr K Bhagya Lakshmi, Chairperson of IQAC.

Agenda:

1. Status of Department of Chemistry preparation for ensuing NAAC submission.

Discussion points:

1. Division of NAAC work among the staff of Department of Chemistry.
2. Discussed about the strong points of department of Chemistry.

Resolutions:

1. Resolved to submit copies of BOS along with additions, deletions in Syllabus to Criteria-I
2. Resolved to submit scanned copies of data for Bridge course, Remedial classes, student programs to Criteria-II at earliest date.
3. Resolved to high light the strength of the department in Criteria-III (Research and Publications)
4. Resolved to submit details of Research equipment with department, LMS , Study materials and Furniture details to Criteria-4 at earliest date.

R. Kameswari
IQAC COORDINATOR

Bhagya Lakshmi
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.
Principal

Date

IQAC MEETING DATED 06-12-2021 (FN)

A review meeting on NAAC data collection status was conducted with Department of Physics and Electronics under the chairmanship of Dr K Bhagya Lakshmi, Chairperson of IQAC.

Agenda:

Review of submission of data for NAAC Criterion committees.

Discussion:

1. Completion of Criterion-I data called for is reported by Head of the department.
2. Discussed about possibility of starting College Radio.
3. Discussed on the process of Energy Audit by Physics department. Dr Kameswari proposed that B.Sc students can be involved in this process as part of Project work.
4. Discussed about restarting clean and green activities in college which stopped due pandemic conditions.

Resolutions:

1. Proposed to conduct College radio twice a week and to appoint a committee with students to conduct it.
2. Resolved for submission of Energy Audit report of the college by Physics Dept.
3. Resolved to document Department Uniqueness in the department Profile.

R Kameswari
IQAC COORDINATOR

[Signature]
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.

Principal

Date

IQAC MEETING DATED 06-12-2021 (AN)

A review meeting on NAAC data collection status was conducted with Department of Commerce under the chairmanship of Dr K Bhagya Lakshmi, Chairperson of IQAC.

Agenda:

Review of submission of data for NAAC Criterion committees.

Discussion:

1. Discussed the way they can enhance existing Commerce lab.
2. Enquired about BOS members, University Nominees, Subject experts of the department.
3. Discussed the formation of Entrepreneurship and Incubation centres under Department of Commerce.

Resolutions:

1. Resolved to document uniqueness of the department in the profile.
2. Resolved to enhance facilities in Commerce Lab.
3. Resolved to form Entrepreneurship and Incubation committee with Commerce staff as Heads.
4. Resolved to conduct activities under the Aegis of Commerce Club.

R. Kamurani
IQAC COORDINATOR

Bhagya Lakshmi
IQAC CHAIRMAN



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Dr. K. Bhagya Lakshmi, M.Sc., M.Phil, Ph.D.

Principal

Date

IQAC MEETING DATED 07-12-2021 (AN)

NAAC review meeting is conducted with Department of Botany & Microbiology faculty under the Chairmanship of Dr K Bhagya Lakshmi, IQAC Chairman.

Agenda:

1. Status of data compilation for Criteria I,II, III, IV
2. List of Condemned articles
3. Documentation of Uniqueness of the Department

Discussion points:

1. Principal instructed to prepare the list of Condemned Lab articles.
2. Discussed the status of Criterion-III, IV, V data collection.
3. Instructed the department to project the department uniqueness through their activities.

Resolutions:

1. Resolved to make list of Condemned articles in their Labs.

R Kamarnai
IQAC COORDINATOR

Bhagya Lakshmi
IQAC CHAIRMAN